

Complaint No.: \_\_\_\_\_ - \_\_\_\_\_

# COMPLAINT FORM

(Instructions on back of form)

## SECTION 1

**TYPE OF COMPLAINT: check type(s) of complaints**

- \_\_\_ Work w/o Permit
- \_\_\_ Failed Septic System
- \_\_\_ Illegal Sign(s)
- \_\_\_ Junkyard
- \_\_\_ Illegal Use
- \_\_\_ Wetland Disturbance/Fill
- \_\_\_ Structure(s) in setbacks
- \_\_\_ Working beyond scope of Permit
- \_\_\_ Cutting in Shoreland
- \_\_\_ Illegal Dwelling

Other (please explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(More space on back of page)

## SECTION 2

Location of, or for Complaint: \_\_\_\_\_ Map/Lot: \_\_\_\_\_

## SECTION 3

Property Owner or Alleged Violator: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Other: \_\_\_\_\_

## SECTION 4

Person Making Complaint: \_\_\_\_\_  
(Name) - Don't complete if you would like to remain anonymous.

(Contact Information)

(Date)

### \*\*\*OFFICE USE ONLY\*\*\*

Date of Site Inspection: \_\_\_\_\_ Date of Contact w/Alleged Violator: \_\_\_\_\_

Decision: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- NO VIOLATION       VIOLATION FOUND AND RESOLVED       ENFORCEMENT REQUIRED

NUMBER OF DAYS FROM COMPLAINT RECEIVED TO DECISION: \_\_\_\_\_ DAYS

Code Enforcement Officer Signature: \_\_\_\_\_

